

LANDLORD SERVICES ADVISORY BOARD

Thursday, 26 January 2023 - 10.00 - 11.30 am

Council Chamber, Council Offices, The Burys, Godalming

A G E N D A

Circulation:

Members:

Cllr Paul Rivers (Chair)
Terry Daubney, Waverley Tenants' Panel
(Vice Chair)
Cllr Jacquie Keen
Cllr Stephen Mulliner
Cllr John Robini
Cllr Michaela Wicks
Austin, Lucas Field Residents Group
Stratford, Waverley Tenants Panel
Danielle Sleightholme, Waverley Tenants
Panel (Co-Optee)

Officers:

1 Apologies for absence

To receive apologies for absence.

2 Declarations of interest

To receive any declarations of interests under the Waverley Members' Code of Conduct.

3 Notes of the previous meeting (Pages 3 - 6)

To agree the notes of the meeting held on 24th of November 2022.

4 Review updated Terms of Reference (Pages 7 - 8)

Following the Executive Meeting on 17th January 2023, the revised Terms of Reference have been agreed and are for the Board to note.

5 Introduction to Smith and Byford Ltd

Presentation from Smith and Byford, the new gas servicing contractor, to introduce company and services to Waverley tenants.

6 Senior Living Welfare Check in procedure (Pages 9 - 16)

To share the process to standardise welfare contact with tenants at Senior Living Schemes. Action from Senior Living Improvement Plan.

7 **2023/24 HRA Draft Budget** (Pages 17 - 44)

Review draft budget and consider financial plans including proposed rent increase.

8 **Heating Position paper for warmth, safety and efficiency** (Pages 45 - 58)

To review proposed programme. Action from Housing Asset Management Action Plan.

9 **Asbestos Survey and Works Contracts** (Pages 59 - 138)

To share the proposal to enter into contracts for Asbestos Removal and Asbestos Surveying Services.

10 **Work programme** (Pages 139 - 150)

11 **Date of next meeting**